



# Clear Creek Metropolitan Recreation District

**CLEAR CREEK METROPOLITAN RECREATION DISTRICT  
CLEAR CREEK COUNTY, COLORADO  
BOARD OF DIRECTORS RECORD OF PROCEEDINGS  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
WEDNESDAY, FEBRUARY 22, 2023  
HOSTED IN PERSON AND VIA ZOOM**

**PRESENT:**

Board members present were Tom Harvey - President, Meghan Vickers - Vice President, Scott Yard - Treasurer, and Sara Soderberg - Secretary. Amy Saxton - Director had an excused absence. Staff present were Cameron Marlin - General Manager, Samantha Dhyne - Director of Programming and Communications, Jennifer Garcia - Customer Coordinator, and Caitlin Morris - Director of Childcare.

**CALL TO ORDER:**

President, Tom Harvey, called the regular meeting of the Clear Creek Metropolitan Recreation District Board of Directors to order at 6:03 pm on the 22nd day of February, 2023.

**APPROVAL OF AGENDA:**

Scott Yard motioned to approve the agenda, Amy Saxton seconded. Cameron Marlin noted that the financial report would not be presented at this time due to personnel changes, and would be reviewed at the March meeting instead. The motion passed unanimously

**PUBLIC COMMENT:**

No Public Comment.

**APPROVAL OF MINUTES:**

**Regular Meeting (November 30, 2022)**

Sara Soderberg motioned to adopt the minutes from the Regular Meeting on January 25, 2023, Scott Yard seconded. Cameron Marlin noted that the minutes needed to be updated to reflect that the name of the new cleaning company is Carreon Contractors, not Carreon Construction, and the motion passed unanimously.

**AREA REPORTS:**

Cameron Marlin relayed to the Board that termination notice had been submitted to Long, with the contract due to end on 3/24. In addition, Cameron noted that self nomination forms for applications to the Board are due by 2/24. Cameron also updated the Board that Gwen LaGrow had submitted her immediate resignation on 2/16. Cameron noted that the team was doing a great job working together to manage all critical tasks. The Board and staff discussed the idea of having staff park in the City parking lot to free up some of the spots around the building, as parking has been a challenge recently for patrons.



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### **STAFF PRESENTATION:**

Samantha Dhyne provided an overview of the 2023 Slacker races, including registration numbers, marketing efforts, and observations of demographics to date.

### **FINANCIAL REPORT:**

Cameron Marlin relayed to the Board, that at this time, the team is working to take numbers from the 2023 Budget and put them into Quickbooks, as well as tidying up the data migration from Peachtree. Using the technology available via Quickbooks will make the workflow much improved. Cameron and Isabell will be meeting twice a week to work through the process. Cameron will also be talking to Janine Weeds to enquire if Janine would be able to join the team in a temporary capacity to assist with Quickbooks.

### **NEW BUSINESS/ACTION ITEMS:**

No new business or action items at this time.

### **OLD BUSINESS:**

**May 2023 Election Update** - Cameron Marlin clarified that the last day for self nominations to be submitted to the DEO is 2/24, and the last day to file for an affidavit to be a write-in candidate is 2/27. If no nominations are received at that time, then the DEO can move forward on 2/28 to cancel the election. At this time, no nominations have been received from the public.

**Ballfield Master Plan Update** - Cameron Marlin informed the Board that work is being done to solicit community engagement, including a Playground Dream Work Session, and a community Special Event meeting the following week. Following this, will be a meeting with the City to relay information gathered. In addition, Cameron noted that she has been going to the High School on Thursdays to meet with the group of highschool interns who are working on the skatepark project. Currently, the group is working to organize a rail jam at Ruby Hill Rail Park in Denver.

**The Fieldhouse Park (Former Bus Barn)** - Cameron Marlin noted that the revised lease agreement had been sent back from the Districts legal team, and had thus been sent onto Four Points. Currently awaiting feedback from them.

### **Adjournment:**

Sara Soderberg motioned to adjourn the meeting, Meghan Vickers seconded, and the meeting adjourned at 7:26pm.